



Happy New Year! Kirsch CPA Group appreciates your past business and wishes you a prosperous new year.

The Tax Cuts and Jobs Act (TCJA) created many new provisions to be reported on your 2018 tax returns. For many taxpayers, the changes eliminate or limit itemized deductions and eliminates personal exemptions. If your tax affairs involve S-corporations, LLCs, partnerships, C-corporations, rental activities, significant deductions or capital investments, self-employment, estate planning, or multi-state or multi-national activities, the TCJA generally lowered taxes but at the expense of more complexity. We understand this difficult new landscape and our priority is to assist in minimizing your tax burden. *Due to the significance of the tax law changes, prices may increase for preparation of your tax return.*

Your time is valuable - we want to make the process easy to complete your 2018 Tax Return.

Complete the checklist and gather your tax documents

Save time! Use the checklist to help you gather ALL your tax documents. Get your checklist in your client portal or at <https://kirschcpa.com/about/tax-forms/>

Securely submit ALL tax documents by March 20, 2019 (Information received after this date will be extended)

Your portal provides the most secure place to transfer documents to us. Upload your documents at www.kirschcpa.com. Click on the **★Client Center** and open your client portal.

If uploading files is not an option:

You can mail to our Hamilton office or drop off your tax documents during our regular office hours or by appointment.

NEW Hamilton Location

Kirsch CPA Group
2 S Third Street, Suite 400
Hamilton, OH 45011
Monday – Friday 8:00 am – 5:00 pm

Oxford Location

Kirsch CPA Group
5020 College Corner Pike
Oxford, OH 45056
Monday-Wednesday-Friday 8:00 am – 5:00 pm
Thursday–Thursday by appointment

When your tax return is ready..

We will send your completed tax return to your portal. You now have access to review or print your tax returns whenever needed. If you need a paper copy, check the box on your checklist.

- Review your tax return and sign the electronic 8879 form, OR print, sign and upload the 8879 to your portal.
- Once we receive your signed 8879 form and payment of your invoice, we will electronically file your tax return.

Thank you for your continued business and referrals!

If you have any questions, please call us at (513) 523-1100 or email info@kirschcpa.com.